



Referral Partner

Service Level Agreement

This agreement enables your organisation to become a Wave Project Referral Partner and refer your clients to our programmes.



Main Terms of Agreement

This Statement, together with the Full Terms and Conditions, forms part of the Service Level Agreement between

The Wave Project

and

Dated:

Under this Agreement, the obligations of The Wave Project are to:

1. Deliver a Programme of Surf Therapy for Clients booked by The Referral Partner
2. Comply with all applicable Laws and Policies in delivering the Programme
3. Employ suitably qualified staff to deliver the Programme safely and effectively
4. Maintain records of work undertaken in the Programme
5. Comply with reasonable instructions given by the Referrer in relation to the Client's needs
6. Maintain policies of insurance to cover its obligations in delivering the Programme, and make available on request any relevant policy certificates as required by the Referrer.

The obligations of the Referral Partner are to:

1. Cooperate with The Wave Project in all matters relating to the delivery of the Programme
2. Provide relevant documents and information reasonably required by The Wave Project in connection with Client referred
3. Pay any invoices raised by The Wave Project in a timely manner.

Both Parties further agree that:

1. Referral partners will be invoiced an £150 referral contribution per client per course, inclusive of VAT. Invoices will be submitted at the point of referral
2. Course places are not fully confirmed until The Wave Project's invoice is paid
3. The Wave Project shall retain ownership of all Intellectual Property Rights in the Programme and the Materials, excluding the Referrer Materials
4. Each Party shall comply with its own Safeguarding Policy, unless agreed otherwise
5. Each party will not disclose any confidential information of the other party, unless required by law or for safety or safeguarding reasons.
6. All relevant Data Protection regulations will be followed when handling any data shared between parties
7. Nothing in the Agreement shall limit or exclude The Wave Project's liability for:
 - (a) death or personal injury caused by negligence;
 - (b) fraud or fraudulent misrepresentation; and
 - (c) any other liability which cannot be limited or excluded by applicable law
8. This Agreement shall commence on the Commencement Date and shall continue until terminated by either Party.

By signing this form, the Referral Partner is agreeing to the Full Terms of the Agreement set out in the full SLA available [here](#).

I confirm that I have read and agree to the full terms:

Signed on behalf of the Referral Partner:

NAME:

JOB TITLE:

CONTACT EMAIL:

ORGANISATION ADDRESS:

POSTCODE:

SIGNED BY:

DATE:

Invoice contact

Please complete this section if you would like invoices to be sent to a different person.

NAME:

EMAIL: